

Bike Encounters - Erasmus Sport Federazione Italiana Tempo Libero 1st Project Meeting Agenda

4-5 March 2019, Rome Italy

Venue: Arca Enel Via di Villa Patrizi 2 b

1st Day – 4th March 2019

09:30 – 09:45	Opening of the Meeting <i>Official welcome, presentation of the meeting's agenda</i>	FITEL
09:45 – 11:00	Partners' Presentations Please, prepare a power point of your organization	ALL PARTNERS
	Questions & answers	
11:00 – 11:15	<i>coffee break</i>	
11:15 - 12:00	Project Working Plan presentation	FITEL
	Discussion, questions & answers	
12:00 – 13:00	Presentation of cycling practices as a social inclusion	FITEL
	Discussion, questions & answers	
13:00– 14:30	<i>lunch break</i>	
14:30 – 15:00	Research on how the amateur cycling sport is used in partner countries (Output B1) Come andremo a condurre questa ricerca... a cura di Andrea	FITEL
15:00 – 15:45	Collection of good practices(Output B2) How we are going to conduct the search for good practices ... by Andrea and Casimiro(IRSIE) Question: do we know of good cycling practices such as social inclusion or social tourism in our countries? If yes, bring one or more examples...	FITEL IRSIE
	Discussion, questions & answers	
15:45 – 16:00	<i>coffee break</i>	
16:00-17:00	Creation of social cycle touring routes in the partner countries (Output B3) How we will work on the creation of cycling routes, curated by Andrea and Carlos (Red Deporte)	UPS Red Deporte
	Discussion, questions & answers	
17:00-17:30	First day meeting conclusions	FITEL
	Discussion, questions & answers	
<i>End of 1st day of the meeting</i>		
20:00	Dinner	



2nd Day – 5th March 2019

09:30 – 10:30	Dissemination Plan presentation and Web site presentation How we are going to carry out the dissemination; by Andrea and Casimiro(IRSIE)	FITEL IRSIE
	Discussion, questions & answers Other dissemination tools	
10:30 – 11:00	Discussion on project logo Please bring logo proposals! We'll discuss them	FITEL
11:00 – 11:15	<i>Coffee Break</i>	
11:15-12:00	Communication rules and tools	FITEL
	Discussion, questions & answers	
12:00 – 13:00	Monitoring and Evaluation Plan presentation How evaluation and monitoring of the project will take place, by Andrea and Carlos (Red Deporte)	FITEL Red Deporte
	Financial management rules Gestione finanziaria del progetto, a cura di Andrea	
	Discussion, questions & answers	
13:00– 14:30	<i>lunch break</i>	
14:30 – 15:15	Planning of the next project meetings	FITEL
	<i>Date, place, and agenda</i>	
15:15 – 15:45	Sum-up of decisions made & plan of near future actions	FITEL
	Evaluation of the 1 st project meeting	
15:45 – 16:00	<i>Coffee Break</i>	
16:00 – 17:00	Final meeting with FITEL board, to share the results of the meeting.	FITEL